

# Pension Board

**Date:** Thursday, 15th February, 2018

**Time:** 2.00 pm

**Venue:** Kaposvar Room - Guildhall, Bath

**Board Members:** Howard Pearce, Gaynor Fisher, Steve Harman, Mark King, Tom Renhard, David Yorath and Tony Whitlock

Chief Executive and other appropriate officers  
Press and public



**Sean O'Neill**

**Democratic Services**

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## NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the **Public Access points:-** Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

The Council will broadcast the images and sound live via the internet [www.bathnes.gov.uk/webcast](http://www.bathnes.gov.uk/webcast) The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

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**at 2.00 pm in the Kaposvar Room - Guildhall, Bath**

**A G E N D A**

1. EMERGENCY EVACUATION PROCEDURE
2. APOLOGIES FOR ABSENCE
3. DECLARATIONS OF INTEREST
4. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
5. ITEMS FROM THE PUBLIC
6. ITEMS FROM MEMBERS
7. MINUTES OF PREVIOUS MEETING: 7TH NOVEMBER 2017 (Pages 5 - 12)
8. PENSION BOARD ACTION LOG (Pages 13 - 14)
9. MINUTES OF THE MEETING OF THE AVON PENSION FUND COMMITTEE OF 8TH DECEMBER 2017  

The Minutes of the APF meeting of the 8<sup>th</sup> December 2017 can be found at:

<https://democracy.bathnes.gov.uk/ieListDocuments.aspx?CId=212&MId=4257&Ver=4>
10. MINUTES OF THE APF INVESTMENT PANEL MEETING OF 13TH NOVEMBER 2017  

The Minutes of this meeting can be found at:

<https://democracy.bathnes.gov.uk/ieListDocuments.aspx?CId=213&MId=4763&Ver=4>
11. LGPS UPDATE REPORT (Pages 15 - 34)
12. BPP VERBAL UPDATE (Pages 35 - 36)

13. COMPLIANCE REPORT (Pages 37 - 58)
14. PENSION ADMINISTRATION LEGAL TIMESCALES  
A paper will be tabled at the meeting.
15. PENSION ADMINISTRATION: MEMBER ADDRESSES (Pages 59 - 64)
16. INTERNAL AUDIT UPDATE (Pages 65 - 92)
17. RISK MANAGEMENT UPDATE (Pages 93 - 98)
18. TRAINING AND WORKPLAN UPDATE (Pages 99 - 104)
19. FORWARD LOOK
20. DATE OF NEXT MEETING

The next meeting of the Board is scheduled to be held on Thursday, 24<sup>th</sup> May 2018 in the Kaposvar Room, Guildhall, Bath.

The Committee Administrator for this meeting is Sean O'Neill who can be contacted on 01225 395090.